

SEFSC Systems Access Application



National Marine Fisheries Service
Southeast Fisheries Science Center
Information Resources Management
75 Virginia Beach Drive
Miami, Florida 33149

Phone: (305) 361-4251
FAX: (305) 361-4219

Applicant Information: (Please print or type!)													
Applicant Last Name:						First Name:				Middle Initial:			
Agency:						Division:							
						Group:							
Number, Street:										Phone Number:			
City, State:										FAX Number:			
Zip Code:		Non-Disclosure Access Number:				E-Mail Address: _____ @ _____							
Notification: This notification is to inform you that NOAA/NMFS monitors all usage of Electronic mail, Internet activities, and Data retrieval under the jurisdiction of the Federal Government. There are severe penalties for the misuse of these resources. Your Signature on this form acknowledges you have been notified and are aware of this monitoring.													
Signature of Applicant:						Title of Applicant:				Date:			
Authorization: (Requesting Agency)													
Signature of Agency Authorizing Official:				Phone Number (If not above):		Title of Authorizing Official:				Date:			
						Address (If not above):							
Print Name of Authorizing Official:													
Access Method:													
Internet IP Address: _____ . _____ . _____ . _____						Internet Web:		NMFS WAN:		SEFSC LAN:		Remote Dial-In:	
Server Usage:													
Data Collection: ALS CTS FLS TIP				Software Tools: SAS Fortran		Oracle: SQL Browser		Local E-Mail		Other:			
SEFSC Use Only:													
Date Received:		Approving Official:						User:					
Servers Used:		DELPHI		Mail		Web		Other:		REMOVE USER:			
HOST Id:		Group Number / Name:				Directory Name:				ADD USER:			
										Issued By:		Date Issued:	
										Removed By:		Date Removed:	
Oracle Data Manager: ** System:		Oracle Privileges:						Granted By:		Date Granted:		Removed By:	
SEFSC LAN Id:								Issued By:		Date Issued:		Removed By:	
NMFS E-MAIL Id:								Issued By:		Date Issued:		Removed By:	
SEFSC User Package Issued/Used/Notified:								Issued By:		Date Issued:		Removed By:	

** Oracle Data Managers must complete form: SEFSC - Data Collection Management Authorization

IRM Form 94-003 (6/2000)

Instructions for Completing Form:

An application is to be submitted for each individual in any agency that has a requirement to access one of the Southeast Fisheries Science Center servers. The applicant is asked to provide only the pertinent information that relates to their needs. Each application must show approval from an official agency head at their agency.

All applicants must have completed and submitted a "Statement of Non-Disclosure" prior to or accompanied with this application.

Each applicant will be issued an identification code (user-id) that will be required each time they access a SEFSC server. The user-id is established at the SEFSC by an approving official within the Information Resources Division.

The application form consists of four sections: Applicant Information, Authorization, Access Method, and Server Usage. Applicants that are designated the responsibility of managing one of the Data Collections systems must have their authorizing official submit a SEFSC Systems Access Supplement - Data Collection Management Authorization form.

Applicant Information (All information is required.)

Applicant Last Name Last name of person requiring access to the SEFSC systems.

Name First Full first name of person requiring access to the SEFSC systems.

Middle Initial Middle initial of person requiring access to the SEFSC systems.

Agency Agency with which the applicant is affiliated.

Division Division within the agency with which the applicant is affiliated.

Group Group or Branch within the division with which the applicant is affiliated.

Number, Street Street address of the requesting agency.

City, State City and state where the requesting agency is located.

Zip Code Mailing zip code of the area.

Non-Disclosure Access Number An access number issued to the applicant by the SEFSC Information Resources Division, in compliance with the NOAA Directive 216-1000, after they signed and submitted a "Statement of Non-Disclosure" form. The Non-Disclosure form must be on file or accompany the application before access will be permitted.

E-Mail Address Internet electronic mail address of the applicant. (Example: jane.doe@noaa.gov)

Phone Number Office phone number of the applicant.

Facsimile Number Office fax number of the applicant.

Signature of Application The official signature of the applicant.

Title of Applicant The professional title of the applicant.

Date Date the application was completed.

Authorization (Required)

Signature of Agency Authorizing Official The signature, printed name, and official title of the Director or Supervisor of the applicant indicating their knowledge and approval of the applicant's use of SEFSC systems. The phone number and address are optional if they are the same as the applicants.

Date The date the application was acknowledged and approved by the requesting agency.

Access Method (Required)

Indicate the method by which the applicant will communicate with the requested system.

Internet IP Address The Internet Protocol number (four part number, separated by periods) assigned to the applicant's local desk-top, work-station or local server from or through which they are connecting to the SEFSC systems. Contact your LAN Manager or local Data Manager for this number.

Method Indicate your method of telecommunications between your local desk-top, work-station or local server and the SEFSC.

Server Usage (Required)

Indicate the primary processing function that is to be performed.

Data Collection Access to the SEFIN8i Oracle database server and SEFIN8i Oracle Web database housing the major regional data collection systems such as: Accumulative Landing (including Florida Trip Ticket, Gulf Shrimp, and South Atlantic Shrimp from Federal and State Cooperatives.); Cooperative Tagging System; Fisheries Logbook System (including Reef-fish, Snapper, Grouper, Shark, Pelagic, and Domestic Weigh-outs.); Trip Interview System.

Software Tools Software application usage on the DELPHI server such as: SAS statistical package; Fortran; VI editor.

Oracle Access to Oracle Web Server; Oracle SQL.

Local E-Mail Access to SEFSC's local mail system. (SEFSC personnel only.)

Other Please indicate your required usage other than what is specified.

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